



Companies By
Quorum Services Pty Ltd

07 5574 0698

07 5574 0957

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info@quorum-services.com.au

Suite 1E, 109 Upton Street Bundall, QLD 4217



Transfer of Shares

Firm (if any) _____ Date _____
 Contact Person _____ Phone _____
 Email _____ Ref No. _____

COMPANIES BY QUORUM SERVICES PTY LTD provides a document preparation and registration service. COMPANIES BY QUORUM SERVICES PTY LTD does not provide legal or professional advice. Any person wishing to complete this procedure should obtain advice from a legal practitioner or accountant to ensure the change is suitable for its intended use.

SECTION A - each item must be completed

Company name _____
 ACN _____

NAME (surname & given names or company & ACN) and ADDRESS of SELLER

Name _____ ACN _____
 Address _____

NAME (surname & given names or company & ACN) and ADDRESS of BUYER

Name _____ ACN _____
 Address _____

Shares to be transferred _____ Quantity _____ Class _____ Held in trust
 Selling price per share _____ Or market value per share \$ _____

Date of transfer _____

NAME (surname & given names or company & ACN) and ADDRESS of SELLER

Name _____ ACN _____
 Address _____

NAME (surname & given names or company & ACN) and ADDRESS of BUYER

Name _____ ACN _____
 Address _____

Shares to be transferred _____ Quantity _____ Class _____ Held in trust
 Selling price per share _____ Or market value per share \$ _____

Date of transfer _____

SECTION B - Certificating numbering

Next certificate number _____ Next share number (IF APPLICABLE) _____

SECTION C - Meeting (Please provide full address and date)

Location of meeting _____
 Date of meeting _____ Time _____
 Directors _____
 Shareholder _____
 Chairperson _____

PLEASE NOTE: IF YOU DO NOT HOLD AN ACCOUNT WITH COMPANIES BY QUORUM SERVICES PTY LTD ACN 608 393 451, PLEASE PROVIDE THE PAYMENT WITH YOUR ORDER. (SEE CURRENT FEE SCHEDULE). EMAIL ALL ORDER FORMS TO info@quorum-services.com.au.